FINANSTILSYNET

User registration for e-Reg (MFA-login)

This guide explains how reporters can obtain a user account for the Danish Financial Supervisory Authority's portal for ESA-related reporting, e-Regulatory ("e-Reg"), using multi-factor authentication (MFA) as the login method.

Before you begin

Before you begin, you should have an electronic copy of your ID ready. This can be your employee ID, passport, driver's license, or similar identification. We recommend that you upload your ID in .pdf format, but this is not mandatory.

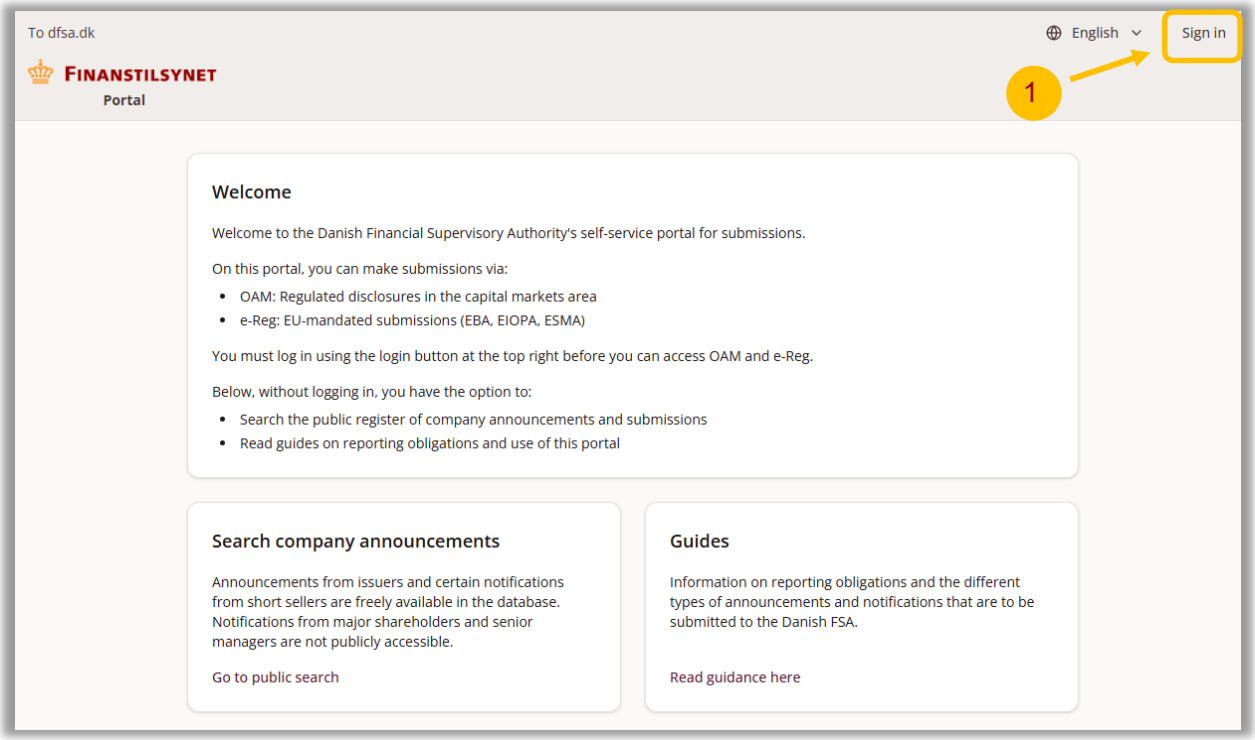
In addition, before starting the process, you must ensure that you have a valid email address that is not already used by other users in e-Reg.

Creation of user account

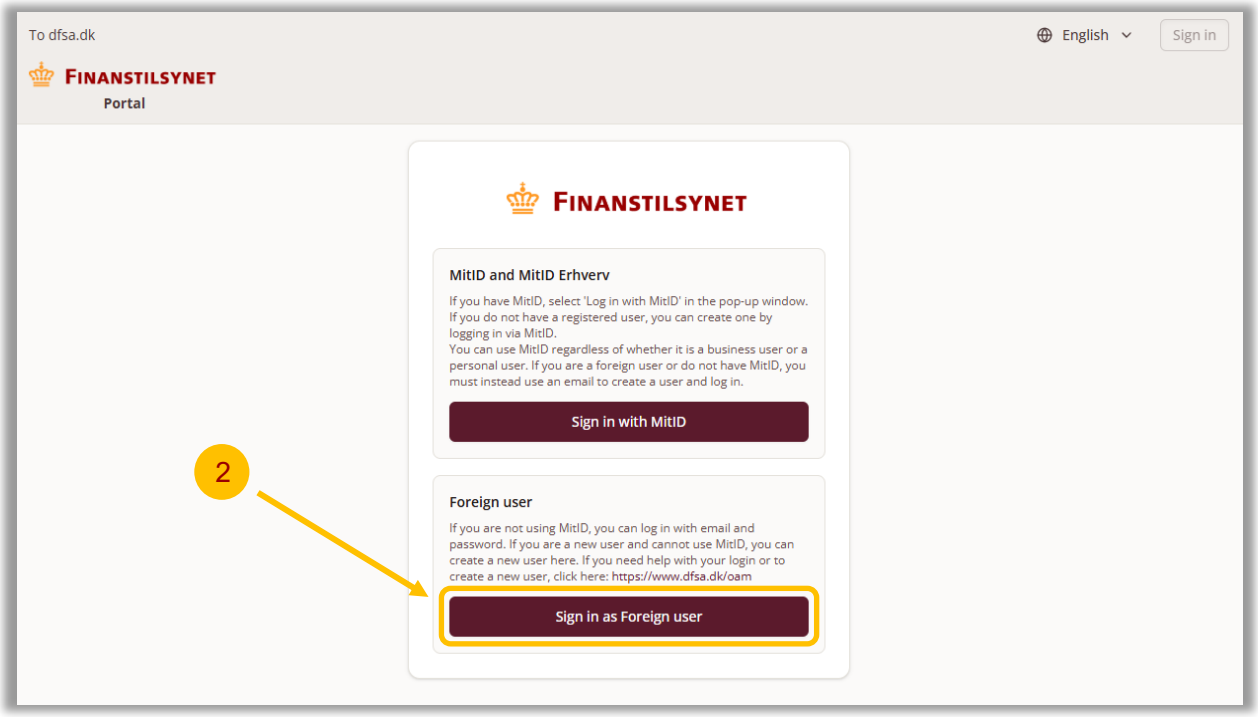
(1) Navigate to the Danish Financial Supervisory Authority's self service portal via the below link:

https://portal.finanstilsynet.dk/

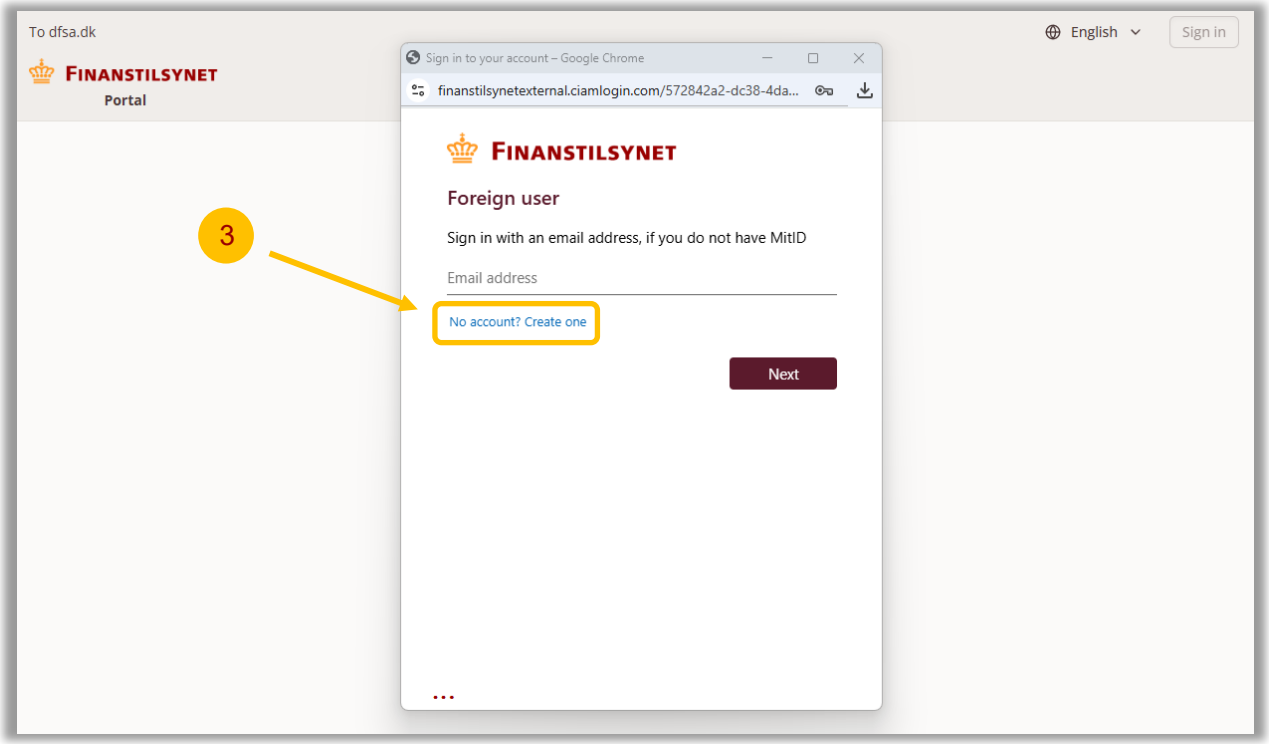
You will be presented with the page below, where you should click "Sign in" in the top right corner.



(2) After clicking “Sign in”, you will be presented with the page below, where you should click “Sign in as foreign user”.



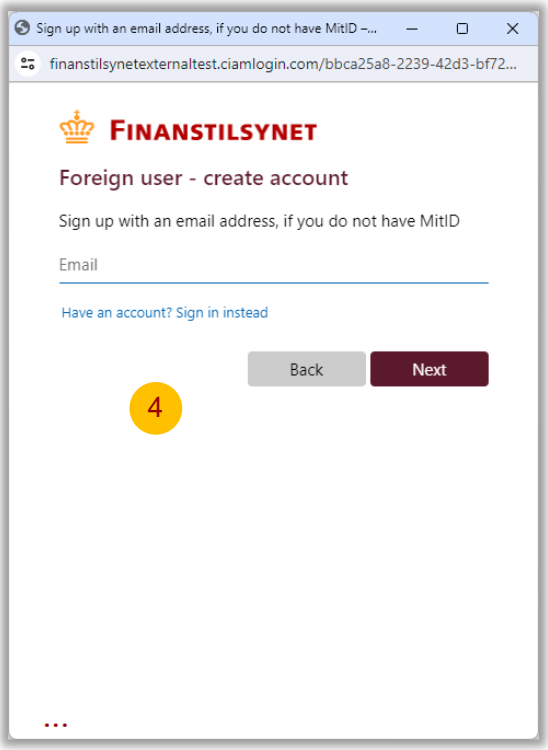
(3) A small window will pop up. Here, you should click the blue text “No account? Create one”.

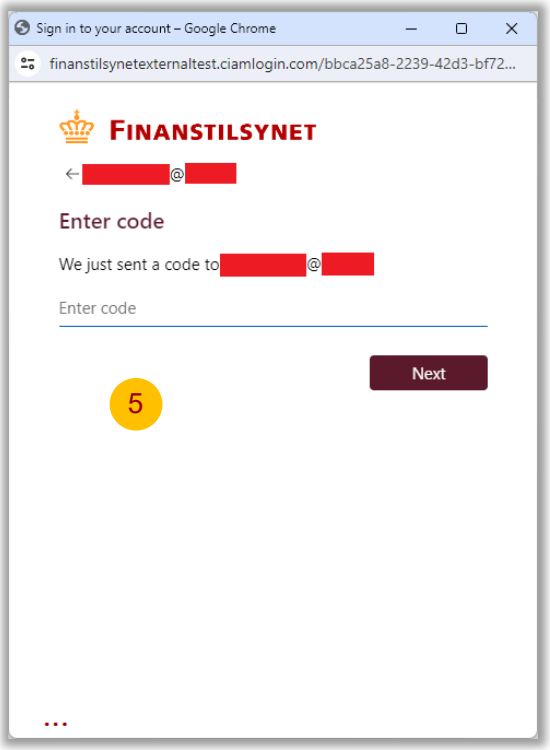


(4) A new window will appear, where you must enter an email address of your choice.

You must ensure that this email address is not already used by another user on the portal. A confirmation of your application will later be sent to this email address.

Once your application is approved, this email address will be your user account's login ID, and a link to create a password will also be sent to this email.

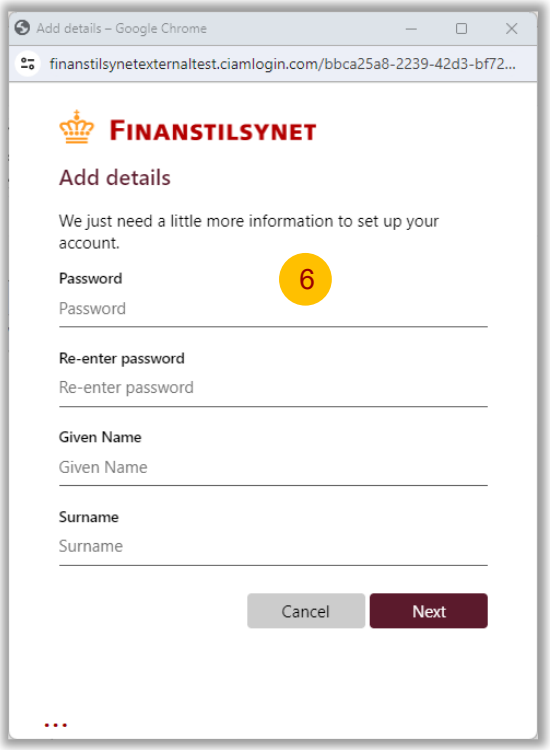




(5) After you have entered your email address, a new window will appear where you must enter a password that has been sent to the email address you just provided. Check your email inbox to find the password.

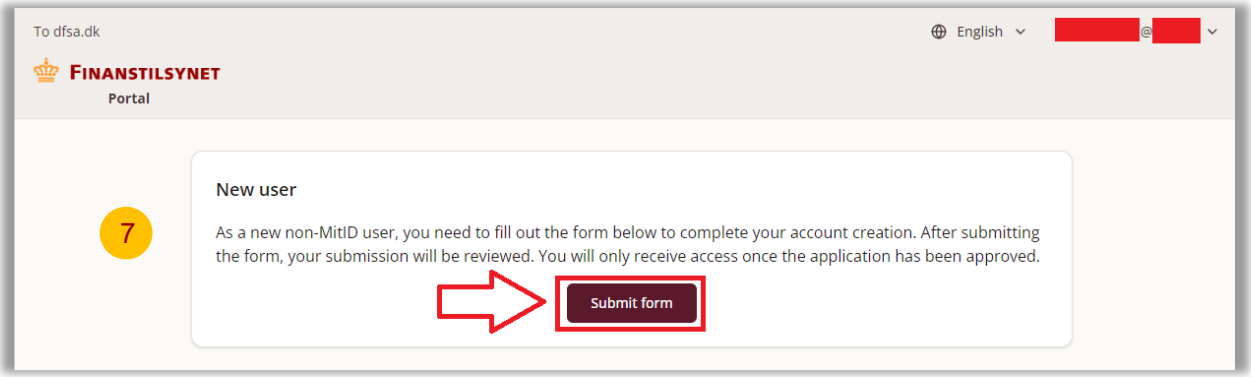
(6) After you have entered the password, a new window will appear where you must enter your details, including your desired password and your name.

Click "Next" when all information has been entered.



(7) You have now completed the initial registration and are ready to submit an application for the creation of a user account.

A new window will appear, where you can click “Submit form”. This will open a new tab and take you to the user account application form.

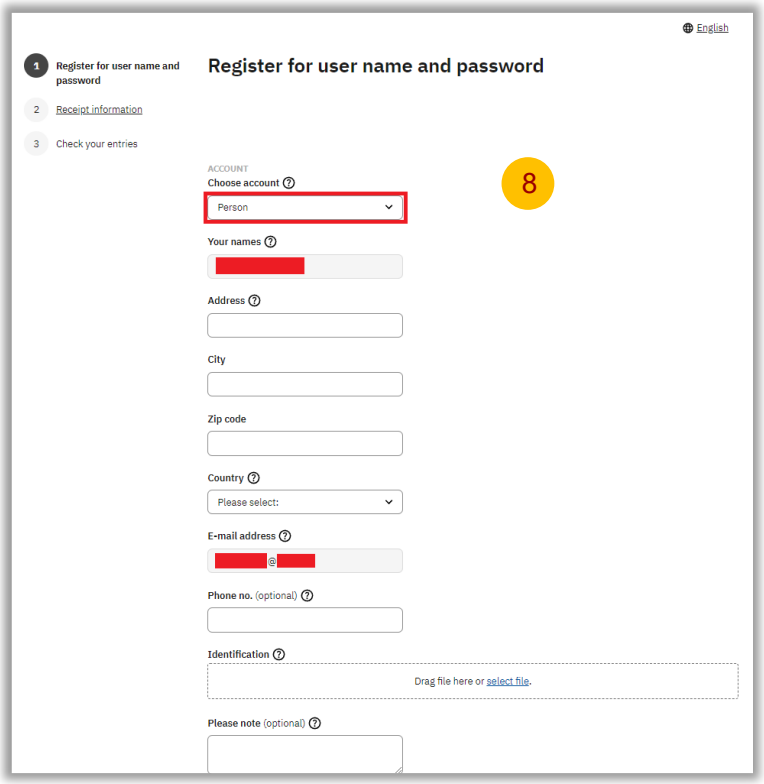


(8) A window will appear where you can select the type of account. Here, you must choose “Company user” as the account type when applying for multi-factor login to e-Reg.

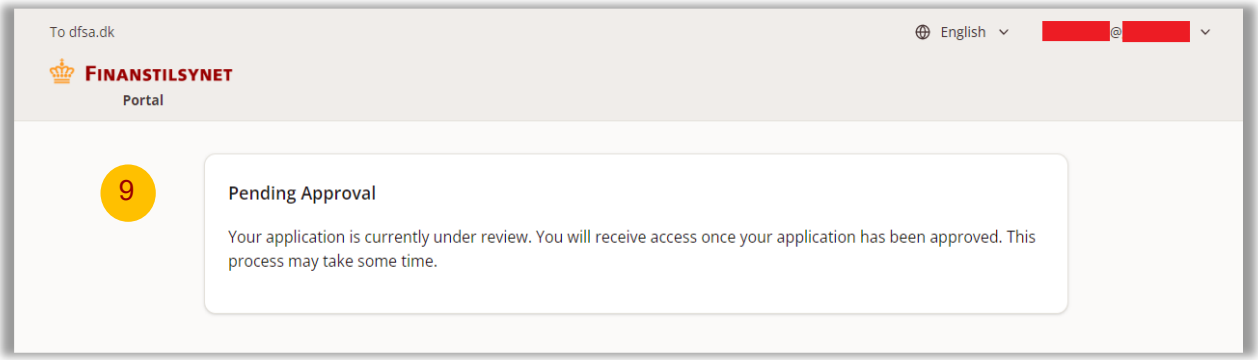
Then fill out the rest of the application below. If you are unsure how to complete any of the fields, you can hover your mouse over the question marks for guidance.

Make sure to upload all the required documents; among others an electronic copy of your ID.

In the “Please note” field, please add the message: “e-Reg account”. This helps us process your application.



(9) When you have finished completing the application, you must click “Send”. This will take you to the confirmation page (as shown below). You should then wait for the Danish Financial Supervisory Authority to process your application for user account creation.

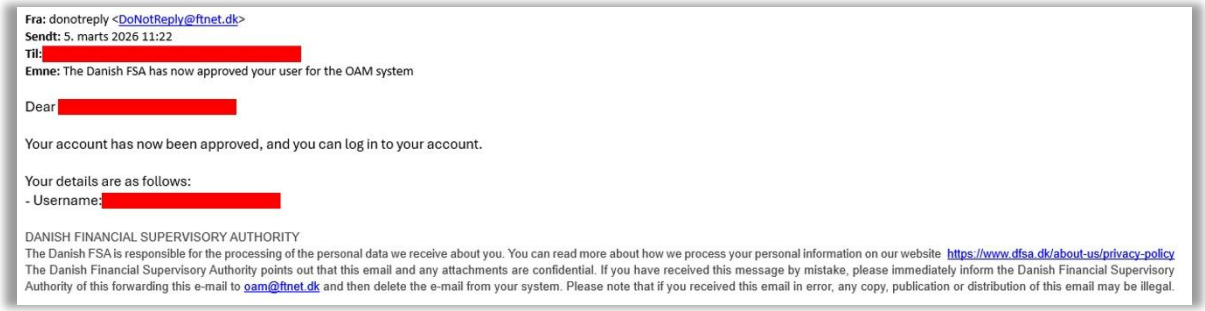


We normally process all applications from day to day on weekdays during regular Danish business hours (08:00 to 17:00). However, it may sometimes take several days.

If your application requires urgent processing, for example if you need to submit a required report on the same day the application is sent, you can contact us at +45 33 55 82 82.

(10) When your application for the creation of a user account has been approved by the Danish Financial Supervisory Authority, you will receive 2 emails:

- An email with the approval, as illustrated below. This email will also contain the unique ID for your new user account.



- A separate email with a link to create/reset your password.

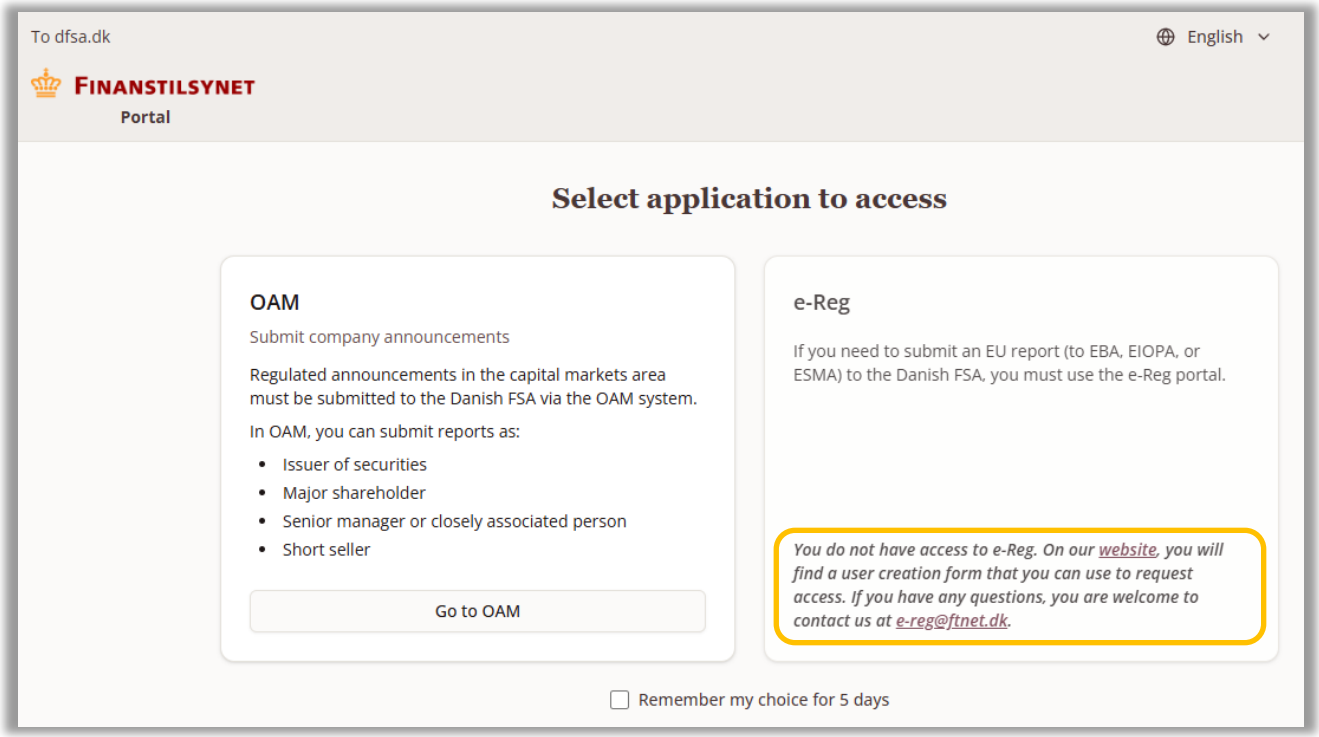
Both emails will be sent to the email address you provided in the ‘Account’ section during the application process (see step 2d above).

When can you log in to e-Reg?

Once you have received the email described in step (10) above, your user account is complete and ready. However, you do not yet have any reporting permissions in e-Reg.

As long as you do not have any reporting permissions in e-Reg, you will still not be able to navigate to e-Reg via the self-service portal, as you do not yet have any purpose in e-Reg.

For the time being, you will therefore be met with the screen shown below.



You must therefore now request that reporting permissions in e-Reg be linked to your user account.

This guide on the Danish Financial Supervisory Authority's website explains how to make a request to have reporting permissions in e-Reg linked to your user account:
https://www.dfsa.dk/Media/639282733318981330/2026-10-16-engelsk-vejledning-til-e-reg-rettighedsanmodningssiden-i-selvbetjeningsportalen-for-eksterne-22b.pdf

You can find further guidance on user creation and assignment of reporting permissions in e-Reg on the Danish Financial Supervisory Authority's website here:
https://www.dfsa.dk/reporting/new-reporting-system-for-eu-reports/user-registration-and-assignment-of-rights-for-e-reg

Only once you have received confirmation that the reporting permissions have been assigned to your user account will you be able to log in to e-Reg with MFA login via the self-service portal (as described in step (1) and step (2) above).